

## Checklist for Personalisation and Pre-printed Cards

### Graphic format

- Illustrator
- EPS
- PDF
- Photoshop
- BMP
- JPG

### Print

- Single or Dual-sided print
- Color CMYK or PANTONE
- With or without Continuous Numbering
- Foto / Signature panel
- Standard PVC or Polycarbonate/PET/ABS etc.)

### Additional Functions

- Magstripe HiCo or LoCo
- Contactless Chip LEGIC/MIFARE/TEMIC/EM Marin etc.
- Contact Chip CardOS/SLE etc.

### Data

- Please send all Layout with 2 mm bleed
- Format 54 x 85.6 mm
- Excel List with ID Number, Name, etc. in case of Numbering and Personalisation
- Fotos of persons always as JPG, BMP or PNG with a match to the Excel File.
- High resolution 300 dpi CMYK or PANTONE
- Fonts in EPS or PDF converted into Outlines
- Send the Files via E-Mail (up to 10 MB) or Dropbox, Wettransfer, USB Stick etc.

### Print Proof

- For Personalised Cards in Thermotransfer Printing we can deliver a finished sample card
- For Offset and Digital we deliver a PDF print proof before production.
- A finished sample card can be produced for an additional fee.